

Ellicott Mills Middle School PTA Executive Board Meeting Minutes

DATE: August 24, 2011

The Executive Board Meeting was called to order by Joceyln Turner at the Hromek home. In attendance were Cherie Hromek, Kim McCauley, Ann Russo, Jocelyn Turner, Michelle Proudfoot, Fawzieh Whyte, Shanta Roberts, Wendy Farthing, Michael Goins, and Nancy Eisenhuth.

The PTA goals and standing rules were displayed.

President's Report:

Jocelyn Turner welcomed new people and started with introductions. She noted that all committees that are changing leadership should contact previous committee chairs to be sure they understand the responsibilities of their new position.

- ◆ There were changes made to the budget this summer by the budget committee. See attached budget for details
- ◆ Jocelyn's PTA goal is to have more than half of EMMS parents join and to show more diversity and men on the Board. There was a discussion on how to get to that goal. Ideas were presented by Board members. A suggestion was made to have a thermometer displayed in the building that shows the membership growth. The membership chairperson will have this ready for BTSN.
- ◆ Back to School night (BTSN) is Tuesday, September 27th. PTA should present at BTSN. There will be a table with information about volunteers and membership.
- ◆ A date needs to be chosen for the Fall and Spring dances. Jocelyn will follow-up with Mr. Goins and the dance organizers.

Treasurer's Report:

- ◆ Michelle Proudfoot reviewed the budget (attached) noting income and expenses during the summer months.
- ◆ Michelle sent out an email to PTA committee chairpersons explaining procedures for disbursing PTA funds.
- ◆ The audit was done this summer and it was discovered that many receipts were missing to back up funds disbursement. This cannot happen in the future. No funds will be disbursed without proper documentation.

Vice President's Report:

- ◆ No report

Corresponding Secretary's Report:

- ◆ No report

PTA Delegate's Report:

- ◆ no meetings over the summer.

Principal's Report:

- ◆ Michael Goins reported on all of the staff changes at EMMS. Everyone is very excited for a great year.
- ◆ There is a sizeable increase in enrollment this year. 232 8th graders, 225 7th graders and 265 6th graders.

- ◆ He talked about professional development and the Race to the Top Initiative. He explained that 2011/12 is awareness year. 2012-13 more awareness and practice with curriculum, 2013-2014 teaching curriculum, 2014-15 assessment of curriculum will begin (in place of MSA).
- ◆ He thanked the PTA and Fawzieh and Ann for their hard work on the luncheon. The staff really appreciated it!
- ◆ Mr. Goins suggested that the mid-summer orientation program be stopped. There is not a need for it anymore because there is an extensive orientation the Friday before school starts for 6th graders and new students. The PTA agreed with this assessment and there will no longer be a mid-summer program. This change will affect the PTA budget because PTA usually funds this event. The budget will be updated to reflect this change.

Assistant Principal's Report:

- ◆ Nancy Eisenhuth reported that EMMS hosted summer school during the summer. Custodians did a great job keeping the building looking good and getting it ready for the beginning of school.
- ◆ All of the lockers have been opened and tested to be sure they work for students.

Teacher's Report:

- ◇ no report

Committee Reports:

- ◆ **Ways & Means:** no report
- ◆ **Membership:**
 - ◇ Information will be sent home the first week of school on PTA membership and volunteer opportunities.
- ◆ **Volunteer Coordination:**
 - ◇ No report
- ◆ **Social Events:**
 - ◇ no report
- ◆ **School Improvement Team (SIT) Liaison:**
 - ◇ No report
- ◆ **Publicity:**
 - ◇ No report
- ◆ **Programs:**
 - ◇ No report
- ◆ **Hospitality:**

The Welcome Back Lunch for Staff was held on Wednesday, August 24th. The staff really enjoyed it! Many thanks to Fawzieh Whyte and Ann Russo for their work in organizing this event.
- ◆ **Directory:**
 - no report
- ◆ **Legislation:**
 - ◇ No report

- ◆ **Cultural Arts:**
 - ◇ No report

- ◆ **Grocery Receipts/Box Tops:**
 - ◇ A flyer will be sent home first day of school

- ◆ **Business Partners:**
 - ◇ 2 Chick-fil-A nights have been scheduled for the fall. Dates to be announced.

- ◆ **Citizens Advisory Council:**
 - ◇ No report

- ◆ **Technology:**
 - ◇ PTA minutes should go on website as soon as they are approved.

- ◆ **Spiritwear:**
 - ◇ **No report**

- ◆ **Awards:**
 - ◇ No report

- ◆ **Reflections:**
 - ◇ No report

- ◆ **Nominating Committee:**

- ◆ **Drama:**
 - ◇ No report

NEXT EXECUTIVE BOARD MEETING:
Tuesday, September 20, 2011
7:00 p.m.
in the Media Center at EMMS

The meeting was adjourned 8:30 p.m.

Respectfully submitted,

Kim McCauley
Recording Secretary