

Ellicott Mills Middle School PTA
Executive Board Meeting Minutes
DATE: October 20, 2009

The Executive Board Meeting was called to order by Al Hannagan in the media center of EMMS. In attendance were Al Hannagan, Cherie Hromek, Janet Kim, Ann Russo, Shanta Robertson, Michael Goins, Nancy Eisenhuth, Margaret Caporaletti, Eileen Barnard, Colleen Pallozzi, Sabra Conley, Debbie Smith, Carolyn Linn, Kathy Sopchick, Michelle Proudfoot, and Janice Lopez.

The Minutes from the September 15, 2009 Executive Board meeting were approved.

The PTA goals and standing rules were displayed.

President's Report:

- ◆ Al Hannagan emphasized that a nominating committee needs to be formed now vs. later in the year.

Treasurer's Report:

- ◆ Cherie Hromek reviewed the budget (attached), noting \$7374 has been generated from the fall fundraiser and direct donations exceeded expectations. Expenses this month included PTA Council dues, cultural arts deposits and a teacher luncheon.
- ◆ The PTA has been asked to amend our budget to sponsor a grant from the Chesapeake Bay Foundation to supplement the spring 7th grade field trip. Teachers will prepare all necessary paperwork to apply for the grant. The grant would then be awarded to the EMMS PTA which would then, in turn award the grant back to the school. A motion was made by Eileen Barnard to amend the budget to reflect a \$6,000 line item for income from the award as well as a \$6,000 line item as an expense. Colleen Pallozzi seconded the motion. The motion was approved. Our next meeting will be a general membership meeting to enable a general vote to approve the revised budget.

Vice President's Report:

- ◆ No report

Corresponding Secretary's Report:

- ◆ Ann Russo reported we received 79 direct donations (average amount \$38). Thank you letters were sent out – 13 by students, the remaining via email.

PTA Delegate's Report:

- ◆ Shanta Robertson reported information from the Council meeting:
 - ◆ The county is considering starting school 2 weeks before Labor Day
 - ◆ The seasonal flu vaccine clinics have been suspended by the county as they begin the H1N1 vaccine clinics
 - ◆ Shanta emphasized recycling programs in place save money for schools
 - ◆ The Homewood school is asking for support from school PTA's as they do not have a PTA of their own - support was not included this year in the EMMS PTA budget however if the budget looks better in the spring we may re-visit that decision

Principal's Report:

- ◆ Michael Goins provided details on the heating/cooling system malfunction that occurred.
- ◆ The spike in absentee rates seems to have stepped down after an earlier spike.
- ◆ The new policy for birthday celebrations/locker decorations was explained.
- ◆ EMMS has a new staff member, Kay Kim, who will serve as a liaison to Korean families. She will be at EMMS 1 day per week and her workspace will be shared in the PTA room.
- ◆ The "Integrated Approach" was explained as it has been in the news of late – EMMS does not use this approach

Assistant Principal's Report:

- ◆ Nancy Eisenhuth noted that bus evacuation drills were a success – building evacuations will also be discussed with students in the near future

Teacher's Report:

- ◆ Ms. Caporaletti reported a contract has been prepared for a DJ for the 8th grade celebration; a collection box is now in the school parking lot to collect paper recycling (only paper – no cardboard) and the school earns money as part of this program

Committee Reports:

- ◆ **Ways & Means:**
 - ◇ Kathy Sopchick reported the fall fundraiser brought in a total of \$7374, with a profit of \$3418. Next year we will make a push for online ordering.
- ◆ **Membership:**
 - ◇ No report
- ◆ **Volunteer Coordination:**
 - ◇ No report
- ◆ **Social Events:**
 - ◇ The first dance of the year will be held on Friday.
- ◆ **School Improvement Team (SIT) Liaison:**
 - ◇ No report
- ◆ **Publicity:**
 - ◇ No report
- ◆ **Programs:**
 - ◇ The Navigating Middle School Program was not held this year. Take Your Parent to School Day will be held on 11/16.
- ◆ **Hospitality:**
 - ◇ No report
- ◆ **Directory:**
 - ◇ The directory will be going to print this week.
- ◆ **Legislation:**
 - ◇ No report
- ◆ **Cultural Arts:**
 - ◇ Colleen Pallozzi reported that all cultural arts events have been booked for the year and the amount budgeted has been spent.
- ◆ **Grocery Receipts/Box Tops:**
 - ◇ See attached report
- ◆ **Business Partners:**
 - ◇ See attached report

◆ **Citizens Advisory Council:**

◇ No report

◆ **Technology:**

◇ No report

◆ **Spiritwear:**

Janice Lopez reported that order forms are out now and orders will be accepted until 10/28. Orders should be in by early December. As of Friday, 27 orders have been received. Two more order cycles will be held this year. Send any preferences for selections to Janice.

◆ **Awards:**

◇ Eileen Barnard discussed upcoming awards.

◆ **Reflections:**

◇ No report

NEXT EXECUTIVE BOARD MEETING:

Tuesday, November 17, 2009

7:30 p.m.

in the Media Center at EMMS

The meeting was adjourned 8:45 p.m.

Respectfully submitted,

Janet Kim
Recording Secretary