

Ellicott Mills Middle School PTA
Executive Board Meeting Minutes
DATE: September 15, 2009

The Executive Board Meeting was called to order by Al Hannagan in the media center of EMMS. In attendance were Al Hannagan, Kim McCauley, Cherie Hromek, Shanta Robertson, Michael Goins, Nancy Eisenhuth, Margaret Caporaletti, Eileen Barnard, Molly Croyle, Vicki Tyman, Debbie Smith, and Janet Kim.

The PTA goals and standing rules were displayed.

President's Report:

- ◆ The need to re-align committees was discussed to ensure establishing quorum for meetings isn't an ongoing problem.
- ◆ Back-to-school night is scheduled on 9/23 beginning with a presentation by the music department from 6:15 – 6:45; the PTA has been scheduled on the night's agenda to present the budget for approval by the general membership at 7 PM; the general meeting will need to be announced at least 3 days prior; 10 PTA members must be present in order to vote on/approve the operating budget
- ◆ A motion was made by Cherie Hromek to consolidate/combine committees to reduce the number of Executive Board Members required to be in attendance at board meetings to achieve a quorum of members present. Kim McCauley seconded the motion. The motion was approved.
- ◆ Helium balloons have been banned from school events
- ◆ Open positions include Legislation, Reflections and Citizens Advisory
- ◆ A Nominating Committee needs to be formed for next year

Treasurer's Report:

- ◆ Cherie Hromek reviewed the budget (attached), noting direct donations have already exceeded our planned income.

Vice President's Report:

- ◆ No report

Corresponding Secretary's Report:

- ◆ No report

PTA Delegate's Report:

- ◆ Council dues have been reduced to \$170
- ◆ The Scholarship Committee is looking for members; Audit reports are now due; reminder that PTA's should not be making purchases for curriculum related items
- ◆ Upcoming events: 10/6 – President/Principal meeting; 10/12 – financial workshop; coat drive will be held in November
- ◆ There is a new illness reporting procedure in place (also addressed below in Principal's report)

Principal's Report:

- ◆ Michael Goins noted the new year is off to a good start.
- ◆ In response to the H1N1 virus, parents will be asked to notify the school of symptoms of the illness when absent.
- ◆ AYP county standards were discussed and Mr. Goins shared the results from EMMS and commended staff and the school leadership team for the amazing results

Assistant Principal's Report:

- ◆ Nancy Eisenhuth noted the tremendous number of leaders in the school and their commitment to making the plan work.

Teacher's Report:

- ◆ Ms. Caporaletti expressed gratitude for the luncheon and requested PTA membership information for teachers; Cherie will contact Jill about this

Committee Reports:

- ◆ **Ways & Means:**
 - ◇ No report
- ◆ **Membership:**
 - ◇ No report
- ◆ **Volunteer Coordination:**
 - ◇ See attached report
- ◆ **Social Events:**
 - ◇ Two dances will be held; tentative dates were discussed for the first dance – possibly 10/23
- ◆ **School Improvement Team (SIT) Liaison:**
 - ◇ No report
- ◆ **Publicity:**
 - ◇ No report
- ◆ **Programs:**
 - ◇ No report
- ◆ **Hospitality:**
 - ◇ See attached report
- ◆ **Directory:**
 - ◇ See attached report
- ◆ **Legislation:**
 - ◇ No report
- ◆ **Cultural Arts:**
 - ◇ No report
- ◆ **Grocery Receipts/Box Tops:**
 - ◇ See attached report
- ◆ **Business Partners:**
 - ◇ See attached report
- ◆ **Citizens Advisory Council:**
 - ◇ No report
- ◆ **Technology:**
 - ◇ No report
- ◆ **Spiritwear:**
 - ◇ No report

- ◆ **Awards:**
 - ◇ Eileen discussed potential awards to pursue this year – Agnes Meyer; Maryland Teacher of the Year, Music Educator of the Year, School Counselor of the Year
 - ◇
- ◆ **Reflections:**
 - ◇ No report

NEXT EXECUTIVE BOARD MEETING:
Tuesday, October 20, 2009
7:30 p.m.
in the Media Center at EMMS

The meeting was adjourned 9 p.m.

Respectfully submitted,

Janet Kim
Recording Secretary